

EASTLEACH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 11th AUGUST 2022

Present: Cllr Wells Cllr Ivey Cllr Lawson
Cllr Baskin Cllr Bailey

In attendance: Vanessa Lawrence (Clerk), Emma Brookes (MOP)

- 48 22/23 Apologies for absence**
Apologies were received from District Cllr Theodoulou
- 49 22/23 To consider and agree co-option for role of Councillor x 2**
A further two people have come forward to be co-opted to the role of Councillor. These are Jane Fenton and Michael Lewis. Councillors had considered their applications prior to the meeting. It was therefore **RESOLVED** to agree that Jane Fenton and Michael Lewis are co-opted to the role of Councillor for Eastleach PC. Proposed Cllr Baskin, seconded Cllr Lawson – all in favour.
- 50 22/23 To receive Declaration of Acceptance of Office from New Councillors**
The Declaration of Acceptance of office form was completed by Jane Fenton and Michael Lewis and were received by the Council.
- 51 22/23 Declarations of Interest in Items on the Agenda**
Cllr Wells declared a person interest in item 58.
- 52 22/23 To approve the Minutes of the Parish Council meeting held on 29th June 2022**
It was **RESOLVED** to approve the Minutes of the Parish Council meeting held on the 29th June 2022 as a true and accurate record of the proceedings. Proposed Cllr Baskin, seconded Cllr Ivey – all in favour.
- 53 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10 minute time limit**
It was **RESOLVED** to adjourn the meeting for public participation. All in favour.
No questions were asked.
- 54 22/23 To agree to reconvene the meeting following Public Participation, if applicable.**
It was **RESOLVED** to re-convene the meeting for public participation. All in favour.
- 55 22/23 Clerk's Report**
The Clerk's report had been circulated prior to the meeting and covered the ongoing issues with Lloyd's bank and meetings that have been arranged with Glos. Highways and the ECT. The report will be held with the Minutes.
- 56 22/23 Chairman's announcements**

It was agreed to bring forward Item 62 - all in favour

- 62 22/23 To consider and agree quote from A.J. Arborists for work to trees at the Village Hall - £280(exc VAT)**
Cllr Lawson had obtained 3 quotes, of which the above was preferred. Work was required to the trees at the Village Hall in preparation for the village fete. It had been agreed by e-mail to go ahead with the work as this need to be booked in. It was **RESOLVED** to formally agree the quote as detailed above. Proposed Cllr Wells, seconded Cllr Ivey - all in favour. A.J. Arborists have been informed.
- 57 22/23 To receive report from District/County Councillor**
None available
- 58 22/23 To receive Reports from Councillors to include meetings attended and other matters**
- **Glos Highways – on site meeting – July 2022 and to consider and agree the 12 proposed 'EPC ACTION' points it contains.** Cllrs Baskin and Ivey met with Dan Tiffney (Glos Highways) for a tour of the village. Various points were raised and advice received relating to areas not covered by Glos. Highways. A list of actions has been circulated to Council and a meeting with The ECT has been arranged for the 25th August. A list of ACTIONS to be carried out has also been circulated. **POST MEETING NOTE: Meeting re-arranged for 30th August.**
- ACTION: Cllr Baskin to forward photos of various locations to the Clerk to identify areas of concern so that letters can be written to relevant homeowners**
- **Cllr Training sessions held on 19th & 26th July.** – Cllrs agreed that the training session was worthwhile and they look forward to receiving further training especially relating to planning.
- ACTION: Clerk to contact GAPTC to obtain list of future training sessions.**

PLANNING

- 59 22/23 Decisions**
22/02014/TCONR: Works to trees in conservation areas for Fell and completely remove one Crab Apple tree. at Witney Cottage Eastleach Cirencester Gloucestershire GL7 3NL – Expiry 23rd June 2022 - **NO OBJECTION**
22/01930/TCONR: T1 – Common Horse Chestnut at Orchard Cottage, 48 Eastleach GL7 3NQ – Expiry 15th June 2022. Expired but no decision made.- **AWAITING DECISION**
22/02394/TCONR. T1 - Conifer stem - fell. T2 - Conifer – fell at Flat 6 Manor House Eastleach Cirencester Gloucestershire GL7 3NQ – **NO OBJECTION**
21/03932/FUL & 21/03933/LBC: Replace 3 hard-wood, double-glazed windows of the same size with 1 narrow vertical glazing bar and 1 narrow horizontal glazing bar within each casement at 27 Eastleach Cirencester Gloucestershire GL7 3NQ - **PERMITTED**

60 22/23 New Planning Applications

22/02291/FUL: Erection of 2no. detached buildings and engineering works to provide an indoor/outdoor pool house and sauna; conversion, extension and alteration of 4no. existing detached barns to provide ancillary accommodation, yoga studio, music studio and home gym; erection of garage extension to form a carport and associated demolition, access and landscaping works (part retrospective) at Monks Cottage Eastleach Cirencester Gloucestershire GL7 3NQ – (Deadline 22nd August).
Discussion took place regarding this application with comments being received from each Councillor regarding their particular concerns. The Clerk explained that objections should be based on planning grounds and suggested that, if possible, a zoom meeting with the planning officer might be arranged. If this is not possible, then suitable wording to emphasise the following should be agreed. Cllrs agreed to hold an informal meeting to agree suitable wording for submission to CDC if a meeting cannot be arranged. It was agreed that a list of issues should be considered and then agreement reached as to whether these would be sound planning grounds for a formal objection: Issues are:-

- Further clarification required relating to:-
- Access?

- Change of use of barns?
- Storage of chemicals?
- Light pollution?
- Plant access?
- Traffic management during works and after?
- Waste management i.e. Septic Tank clearance?
- Clarification on unauthorised works – relating to retrospective works?
- Impact on listed building – if applicable?

ACTION: Clerk to obtain confirmation from Council of comments for submission to CDC – deadline, by 22nd August.

FINANCE

- 61 22/23 To approve, payments to be made - August 2022 - (£1513.79)**
 It was **RESOLVED** to approve payments, as per schedule, circulated prior to the meeting. Proposed Cllr Baskin, seconded Cllr Ivey – all in favour.

ACTION: Clerk to arrange payments

- 62 22/23 To consider and agree quote from A.J. Arborists for work to trees at the Village Hall - £280(exc VAT) – See above**

OTHER MATTERS

- 63 22/23 To consider and agree items for discussion with the ECT on the 25th August.**
 Following the meeting with Glos Highways, a list of matters that need to be raised with the ECT has been compiled. This has been circulated to the Council and it was **RESOLVED** to agree the items that need to be discussed with the Trust. Proposed Cllr Lawson, seconded Cllr Fenton – all in favour. A meeting has been arranged with the ECT for the 25th August.

- 64 22/23 To consider and agree any actions relating to the Village Fete.**
 No further actions required. The trees at the Village Hall are to be crown lifted and the grass will be cut (if required) the week before the event.

- 65 22/23 To consider and agree schedule of meetings until April 2023**
 Following discussion it was agreed that meetings should be held monthly until October and then reviewed with the aim that these will be held bi-monthly in future.

- 66 22/23 Anything the Chair considers urgent.**
 The Chairman asked that the number of e-mails being sent out should be reduced and the Clerk requested that these should be reduced in length. The Chair is looking to implement a Sharepoint system, whereby documents for review can be circulated without having to go via e-mails.

ACTION: Chairman to discuss with the Clerk

ACTION: The Clerk said that she would forward a list of useful contact numbers the Council.

Former Cllr Rachel Mehtar has taken it upon herself to check the defibrillator located at the pub. This was used recently. Thanks to Rachel for her help with this. Arrangements to be made to ensure that the equipment is in good working order and ready for any incident.

ACTION: The Clerk to contact Stephen Andrews (first responder) regarding the Defibrillator in Eastleach.

- 67 22/23 To consider and agree date of next meeting – TBA – but towards the end of September.**

There being no further business the meeting closed at 8.15pm

.....Chairman

.....2022