

EASTLEACH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 26TH OCTOBER 2022

PRESENT: Cllr Baskin Cllr Lawson
Cllr Lewis Cllr Ivey

In attendance: Vanessa Lawrence (Clerk), District Cllr Andrews

In the absence of the Chairman Cllr Baskin chaired the meeting. Proposed Cllr Lawson, seconded Cllr Ivey.

- 86 22/23 Apologies for absence**
Apologies were received from Cllrs. Fenton, Wells and Bailey
- 87 22/23 Declarations of Interest in Items on the Agenda**
None received
- 88 22/23 To approve the Minutes of the Parish Council meeting held on 28th September 2022**
It was agreed to defer this item to the next meeting.

ACTION: Clerk to add this item to the Agenda for the next Council meeting
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- 89 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10-minute time limit**
N/A
- 90 22/23 To agree to reconvene the meeting following Public Participation, if applicable.**
N/A
- 91 22/23 Clerk's Report**
The Clerk's report had been circulated prior to the meeting and covered Actions taken and updates from previous meetings. This included:-
- **Website** - Details relating to updating the website and the inclusion of Councillor's biogs. and photos. Contacts have been made with other organisations in the village regarding taking a page on the website for their use.
- **River Leach** - Glos Wildlife Trust and FWAG have been contacted with a view to obtaining help with clearance of the river.
- **Procedural documents:-**
a) Financial Regulations
b) Code of Conduct
c) Financial Risk Register
- 92 22/23 Chairman's announcements**
None
- 93 22/23 To receive report from District/County Councillor**
Cllr Andrews reported as follows:
- CDC Full Council meeting held on the 21/9/2022. Subjects covered: -
o Short term lets - where issues have arisen with Airbnb's and parties. CDC are looking at ways of potentially preventing this. Cllr Andrews was asked if he could find out if there are any plans for consultation with the public on this matter?
o Grant to Moreton-in-Marsh (£250k) for work in looking at a Transport Hub. These funds were set aside from developments.
- Meeting - 5/10/22 - Constitutional matters discussed

- Cabinet meeting – Matters discussed: - Taxi fares; construction costs which is having an impact on the council budget; data retention policy
- Overview & Scrutiny meeting –
 - o Community Safety Partnership which is run by CDC. Police are on board together with other agencies. Help with community safety. A leaflet is available which Cllr Andrews will forward. District Cllrs will be able to raise issues with Crime & Disorder Committee.
 - o Housing services – relationship with Bromford
 - o Car Parking Services – Relationship with Overview and Scrutiny and Executive.
 - o Health Issues – NHS for Glos:- Survey underway regarding ambulance response times and emergency care. Looking at ways to improve and bring back a better service. Over-the-border issues have also been looked at by Cllr Andrews. Winter sustainability – The plan is more aspirational than deliverable. Looking at 111 controls.
- Planning – planning and enforcement understaffed and subject to review. Enforcement are also extremely short staffed with only one officer for the whole of the Cotswolds. Looking at ways of culling the list of 300 as over time some applications are no longer valid and are now irrelevant.
- Next cabinet meeting – 7/11/22 and 15/11/22
- Next Full Council meeting – 16/12/22 – This will be first opportunity to consider budget and financial plans for future.

Thanks to Cllr Andrews for attending on behalf of Cllr Theodoulou

- 94 22/23 To receive Reports from Councillors to include any meetings attended and other matters**
 Cllr Lawson reported that she had met with Mr Dyball from Willow Gardening Services and will be meeting with S & K Services to obtain quotes for the grasscutting contract for the village verges covered by Glos. Highways.

ACTION: Cllr Lawson to meeting S & K Services 2nd November

- 95 22/23 To consider and agree the following documents:**
Standing Orders – Councillors Baskin and Lawson reviewed the standing orders which were considered point by point. Amendments were made and the revised document will be circulated. It was **RESOLVED** to agree the document subject to approval of the revised document. Proposed Cllr Lawson, seconded Cllr Lewis.

ACTION: Clerk to amend and circulated revised document

Due to the forensic and detailed consideration of the 26 items in the proposed amended parish Standing Orders, certain items on the agenda were taken out of order where decisions could be made quickly and other items were deferred to the next meeting. Therefore the order of the Agenda is as follows.

- 96 22/23 To consider and agree mowing SLA.**
 It was **RESOLVED** to agree the mowing SLA. This had been circulated prior to the meeting and amendments made and approved. Proposed Cllr Baskin, seconded Cllr Ivey – all in favour.

- 97 22/23 Updates on actions following recent meetings with:-**
- **ECT** – See Item 104
 - **Bromford Housing** – No further news
 - **Glos. Highways** – No further news
 - **E.A.** – No further news
 - **Glos. Wildlife Trust and Farming & Wildlife Advisory Group** – No response from Glos. Wildlife Trust but FWAG have come back to advise that they could assist with volunteers to help clearance of the River. EPC to contact FWAG accordingly.

ACTION: Cllr Lawson to follow this up with FWAG

- **Purple Productions Filming – Additional information relating to Drone Usage** – Whilst no objection was raised to Purple Productions filming in the village subject to limited number of crew – new information received relating to the use of drones received after the decision was taken has prompted further consideration and Cllrs agreed that they would not be happy for this company to film in the village using drones. Cllr Baskin agreed to contact Purple Productions to advise. This item will be added to the Agenda for the next meeting to formally rescind the decision taken in September due to this new information.

ACTION: Clerk to add this item to the Agenda for the next meeting.

PLANNING

98 22/23 Decisions

22/02902/TCONR | Prune Walnut (T1) located at the back of the property, tree to have a formative prune back to old pruning points and shape at the Old Bakehouse 18 Eastleach Cirencester Gloucestershire GL7 3NQ Validated: Wed 17 Aug 2022 | Status: **NO OBJECTION**

22/02414/OPANOT | Notification under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class R for change of use of an agricultural building to a flexible commercial use (Use Class B8) at Beerfurlong Farm Eastleach Gloucestershire. Validated: Thu 04 Aug 2022 | Status: **PRIOR APPROVAL NOT REQUIRED.**

22/03284/NONMAT: Non-material amendment to permission 20/01755/FUL (Change of use from agricultural to residential and the creation of external swimming pool (part retrospective), demolition of existing attached garage and erection of two storey front and side extension, erection of single storey side and rear extension, widening of vehicular access and associated landscaping) to allow for a change in lean-to roof material from Cotswold natural stone to natural patinated zinc at Blue Barn Eastleach Martin Eastleach Cirencester Gloucestershire GL7 3NW - **PERMITTED**

99 22/23 New Planning Applications

22/03480/TCONR: G1 Ash x3 - Fell to ground level. Trees are showing significant sign of ADB, large portions of dead canopy visible.

T2 Yew - Fell to ground level. Tree growing very near to house, work to allow more light onto the front of the property. T3 Yew - Fell to ground level. Two Yew trees growing in very close

proximity, removing smaller tree to allow more space for larger specimen adjacent at Eastleach House Eastleach Martin Eastleach Cirencester Gloucestershire GL7 3NW - **Awaiting Decision – NO OBJECTION** from Councillors.

100 22/23 Update on Monks Cottage application.

This matter was covered by Cllr Andrews in his District Cllrs report.

Application for Monks Cottage has been raised with the planning officer.

More material is being produced by the Agent which will be published in due course. No decision can be made until responses to the new information has been received. The District Cllr will have to sign off the application at which time, if required, the CDC Committee may be asked to review the application.

FINANCE

101 22/23 To approve, payments to be made – October 2022

It was **RESOLVED** to approve payments to be made for October – Proposed Cllr Baskin, seconded Cllr Lawson – all in favour.

ACTION: Clerk to make payment

103 22/23 To consider and agree to appoint Mrs Bridget Bowen as the Internal Auditor for 2022/23 audit.

It was **RESOLVED** to appoint Mrs Bowen as Internal Auditor for Eastleach.

Proposed Cllr Baskin, seconded Cllr Lawson – all in favour.

ACTION: Clerk to advise Mrs Bowen

OTHER MATTERS

104 22/23

To consider and agree plans for the installation of bollards from ECT as previously discussed at recent meeting.

The ECT have submitted photographs of their proposed reflective oak anti-parking bollards to be placed in the verge above the ECT paddocks to protect their dry-stone walls from further dangerous collapse. These bollard designs were agreed by the PC, in principle. The ECT have been advised that the Council is happy for these to be installed and will be requesting that they would like the bollards to extend along the full length of the verge. Further discussion is needed on the frequency, placement, exact height and length agreed erected.

ACTION: Cllr Baskin to contact the ECT to discuss.

106 22/23

To consider and agree content view and disposal of archived material and old cabinets if considered unnecessary and to send any old Minutes to Glos. Archives.

It was **RESOLVED** to access old filing cabinets containing past council documents to establish what can be disposed of. The Clerk stressed that any old Agendas and Minutes should be set aside for archiving at Glos. Archives in line with "retention of council documents" guidelines. Proposed Cllr Baskin, seconded Cllr Ivey – all in favour.

107 22/23

Anything the Chair considers urgent.

Nil of note.

108 22/23

To consider and agree date of next meeting

The next will be held early December – date to be confirmed.

The items below will be deferred to the next meeting.

95 22/23

To consider and agree the following documents:

Code of Conduct – This item to considered at the next meeting.

97 22/23

Defibrillator -Defibrillator responsibility hand over from Rachel Mehtar - update'

102 22/23

To consider budget figures at half year and to consider possible additional items that need to be considered for the 2023/24 budget.

105 22/23

To consider EV charging points in the village.

There being no further business the meeting closed at 8.15pm

.....Chairman

.....2022