

EASTLEACH PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 8TH MARCH 2023

Present: Cllr Lawson Cllr Fenton
Cllr Baskin Cllr Bailey
Cllr Ivey

In attendance: Vanessa Lawrence (Locum Clerk), District Cllr Andrews
5 members of the public (part), 2 x nominees for role of Cllr, David Fowles
(Part)

- 129 22/23 Apologies for absence
None
- 130 22/23 Declarations of Interest in Items on the Agenda
None
- 131 22/23 To approve the Minutes of the Parish Council meeting held on 5th January 2023. It was RESOLVED to approve the Minutes of the Parish Council meeting held on the 5th January 2023 as a true and accurate record of the proceedings. Proposed Cllr Baskin, seconded Cllr Bailey – all in favour.
- 132 22/23 To co-opt resident/s to the role of Councillor (as per rules that apply in relation to the elections to be held in May 2023)
It was RESOLVED to co-opt Daryll Taylor and Oliver Lauder to the role of Councillor (as per rules applicable pre – elections). Proposed Cllr Baskin, seconded Cllr Ivey – all in favour.
- 133 22/23 To accept the Declaration of Acceptance of Office to the role of Councillor/s. Cllrs to sign as soon as possible or at the next Council meeting.
- 134 22/23 To agree to adjourn the meeting for Public Participation, if members of the public are present - there is a 10-minute time limit.
It was RESOLVED to adjourn the meeting for Public participation – all in favour.
It was agreed to bring forward Item 142 and 143 & 153
- 142 22/23 To consider report from informal meeting of councillors held on the 23rd February and agree any actions/response to tree officer letter regarding erection of fencing around Willow Tree, close to the Monks Cottage development.

Mr T Lawson was asked for his professional opinion on safeguarding the Willow Tree. As the area on which the tree is set has been designated as a Village Tree, Mr. Lawson confirmed that the tree must be fenced off and that the fencing has to be in line with British Standards. The fencing is Heras fencing. There is a requirement for planning conditions, these must be enforceable and proportionate. The fencing must remain in place for the duration of the development. The area must remain accessible to parishioners, must protect the tree and the surrounding grassy area. There must be clear signage. Mr. Lawson suggested negotiating with the applicant. All the precautions must be in place in order to protect the tree and surrounding verges.

- 143 22/23 New Planning Applications
 22/04151/OUT: Outline planning application (all matters reserved) for the erection of a dwelling including the creation of new residential curtilage and associated works at Land southwest of Manor Farm House, Eastleach – Awaiting decision – Expiry –09/3/2023 (Extension) – Awaiting Decision

District Cllrs Andrews was asked for details on the process that is followed at CDC. He reported that if an objection is raised this would be considered based upon planning laws to determine whether an objection can be upheld. If recommendation to accept this would go to District Cllr for his comments and if he/she agrees the application is passed. If however the application is rejected by the Planning Officer and the District Cllr, the applicant could appeal the decision. If Planning Officer rejects the application but the District Cllr does not agree, the application could go to Committee for a decision.

- 153 22/23 Update on King's Coronation Big Lunch celebrations on the 7th May. Mr Wordie updated the Council on preparations for the Big Lunch celebrations on the 7th May. He reported that whilst it was the intention to hold this event on the 7th, work commitments will now prevent this happening. He is proposing that this event is held on the 8th May, as part of the volunteer day events. If however it was decided that this was not suitable, others would have to organise events for the Sunday. Mr Clegg, and Mr Wordie then kindly suggested a pig roast and offered to check out availability and pricing which was agreed. A meeting to be arranged to discuss this further.

ACTION: Cllrs to organise a meeting to discuss Coronation celebrations.

Mr Lawson and Mr Clegg left the meeting

135	22/23	To agree to reconvene the meeting following Public Participation, if applicable. It was RESOLVED to reconvene the meeting. All in favour.
136	22/23	Clerk's Report None
137	22/23	Chairman's announcements None
138	22/23	<p>To receive report from District/County Councillor</p> <ul style="list-style-type: none"> ○ Cabinet Meeting: 6th February <ul style="list-style-type: none"> ○ Fees and Charges – Generally to rise – List is available. ○ Host of planning charges to go up plus new charges to be brought in. ○ Car Parking Season tickets – no solution unused Whiteway car park ○ Public Toilet Financial Review – introduction of card payments & increase ○ Homelessness Prevention Grant ○ Revenue Budget, Capital Programme and Medium Term Financial Strategy <p>13th March</p> <ul style="list-style-type: none"> ● Business rates relief (Hospitality and Leisure Scheme) ● Performance report of S106/CIL monitoring ○ UK Shared Prosperity Fund and Rural England Prosperity Fund ○ Council tax/Vacant Buildings ○ Designation of land within Cotswold District as a Rural Area ○ Sustainable Transport ○ Contract award – Leisure and Culture facilities for specific sports centres such as Cirencester, Bourton on the water and others that have District Council support for the facility. ○ Council Meeting: <ul style="list-style-type: none"> 15th February – Budget and Council Tax - Council Tax up £5 for Band D property 15th March –To include: <ul style="list-style-type: none"> □ Leisure and Culture Contract Award □ Updated member code of conduct □ Constitution Changes ○ Overview & Scrutiny Meeting- 1st March <ul style="list-style-type: none"> ○ Call-in – Lease of Land at Station Road Kemble ○ UBICO Business Plan ○ Budget ○ Broadband Delivery

- Peer Review
- Future Programme of Work
- UK Shared Prosperity Fund and Rural England Prosperity Fund – Need to consider possible projects and if appropriate, prepare a draft submission.
- Implications of Elections Act 2022 (Voter ID implications) [Comment: CDC Ad campaign just started]
- Thames Water/Cotswold Canal
- o Thames Water Community Information Event 9th February 14:00hrs to 20:00hrs at Bingham Hall, Cirencester
- Planning o Planning and Development. Currently understaffed and subject to further work on process under the Planning and Development Review.
- Monks Cottage – Good community input. o 22/04151/OUT Land Southwest Of Manor Farm House Eastleach Gloucestershire o Planning Enforcement (9th September 2022)

- 41 Eastleach – Garden Room
 - Forthcoming Meetings:
 - 15th March – Full Council o 21st March – Overview & Scrutiny o 26th April – Planning Committee (10:00hrs)
- NOTE: Change of date.

Parish Forum

Cllr Andrews reported that at the Parish Forum meeting last night, District Council wants to work more closely with Parish Councils. District Council are looking at charges to be levied to Parish/Town Councils for services currently carried out by District. Parish/Town Councils will be kept informed as more details become available.

Rural Prosperity Fund

Rural England Prosperity Fund has funds allocated for funding local businesses to add to prosperity also for community facilities such as Village Halls. Bids have to be made and there is comprehensive guidance available.

Elections

ID for voting – People need to be reminded that postal votes is a way around not having to provide ID with people being able to go to the polling station to submit their postal vote. All Councillors elected at the May elections will have to undergo training before they are able to sit on the Planning Committee.

139

22/23
attended

To receive Reports from Councillors to include any meetings

Informal meeting held in March to discuss the Monks Cottage application relating to the Willow Tree. This matter reported above having been brought forward on the Agenda. Item 142 22/23

- 140 22/23 Updates from previous meetings and to consider and agree any actions to be taken :-
- ECT – ECT have been contacted regarding works. Updates to follow.
 - EA – Meeting to be arranged with the new representative.
2 x Fly tipping/CCTV signs were posted early last week.
 - GCC – Highways – Meeting with Dan Tiffney tomorrow for follow up walk around. Notes from this meeting will be copied to County Cllr Morris.
 - River – Prospective river wardens have been approached and next phase of river clearance to be arranged with Jo Leigh (FWAG)
 - Trees – Laura Moroni (Bromford Housing) is very supportive to the prospect of arranging to trees overhanging Bromford owned areas, cut back.
 - Fly Tipping – Fly tipping in the Bromford car park is to be dealt with by Bromford. Also, complaint from resident about fly tipping into her garden, which is adjacent to the car park has been received. Bromford will look to remedy this. Possible 'No Fly tipping' signs. Cllrs agreed that this might be best resolved by erecting a fence in the car park adjacent to this property. Further discussion with Bromford to follow.

PLANNING

- 141 22/23 Decision notices
- 23/00113/TCONR T2- Ash – remove stem over the house at 2 Turville Barns, Eastleach, GL7 3QB.
- NO OBJECTION
- 23/00249/TCONR : Pollard 4 small willows, cut back limbs over the river Dismantle and remove 13 Ash Trees suffering with Ash Die Back at Coate Mill Fyfield Eastleach Lechlade Gloucestershire GL7 3N – Awaiting Decision
- 23/00104/FUL: Erection of two storey rear extension and single storey rear extension and other associated works at 3 Blunts Hay, Eastleach, GL7 3NJ. Expiry 24/2/2023 – Awaiting Decision. 23/00113/TCONR: T2 - Ash - remove stem over the house at 2 Turville Barns Eastleach Cirencester Gloucestershire GL7 3QB – NO OBJECTION
- 22/04365/TCONR: T1: Indian Bean Tree; located at the bottom of the gravel drive, trim and reduce length of branches, to maintain size and shape of tree canopy, as has been carried out in previous years T2: Goat willow: this tree has a limb growing against the perimeter stone wall, removal of the limb is required to maintain the structure of the stone wall. T3: Black Walnut Tree: carrying a number of dead limbs, removal to ground level. This tree is nestled between a number of trees, 2 of which are large sycamores, which are overcrowding the Black Walnut tree, quite possibly causing its deterioration and abscission of its limbs at 32 Eastleach Cirencester Gloucestershire GL7 3NQ – NO OBJECTION
- 22/04208/TCONR | T1 - Conifer - fell. T2 - Weeping pear - fell. T3 - Crab

apple - 1.5m overall crown reduction at 10 Turville Barns Eastleach Cirencester Gloucestershire GL7 3QB – NO OBJECTION

22/04040/HPANOT | Notification under the Town and Country Planning (General Permitted

Development) (England) Order 2015 (as amended) - Schedule 2, Part 1, for the erection of single storey rear extension to match existing materials (depth: 6m; width: 7.1m; overall height: 2.8m) at 3 Blunts Hay

Eastleach Cirencester Gloucestershire GL7 3NJ – WITHDRAWN

22/02291/FUL | Change of land use from agricultural to residential; erection of 2no. detached buildings and engineering works to provide an indoor/outdoor pool house and sauna; conversion, extension and alteration of 4no. existing detached barns to provide ancillary accommodation, yoga studio, music studio and home gym; erection of garage extension to form a carport and associated demolition, access and landscaping works (part retrospective) at Monks Cottage, Eastleach, GL7 3NQ – PERMITTED.

It was confirmed by District Cllr Andrews that where an objection has been submitted followed by changes to the application resulting in a renewed application. Comments from Parish Council can also be renewed.

- 142 22/23 To consider report from informal meeting of councillors held on the 23rd February and agree any actions/response to tree officer letter regarding erection of fencing around Willow Tree, close to the Monks Cottage development.

See above.

- 143 22/23 New Planning Applications

22/04151/OUT: Outline planning application (all matters reserved) for the erection of a dwelling including the creation of new residential curtilage and associated works at Land southwest of Manor Farm House, Eastleach – Awaiting decision – Expiry – 09/3/2023 (Extension) – Awaiting Decision – OBJECTION sent.

23/00456/TCONR | Remove all Ash Trees (approximately 8) overhanging the footpath going to and from the Church at Cote Mill, Fyfield, Eastleach GL7 3NP – Awaiting Decision – NO OBJECTION

Mr & Mrs Wordie left the meeting.

FINANCE

- 144 22/23 To consider and approve, payments to be made – March 2023
It was RESOLVED to approve payments to be made (£ 1425.62).
Proposed Cllr Bailey, seconded Cllr Ivey – all in favour.

ACTION: Clerk to make payments.

- 145 22/23 To consider and agree revised cashbook/reconciliation layout and figures to the end of February 2023

It was RESOLVED to agree revised cashbook/reconciliation layout and figures to the end of February 2023. Proposed Cllr Baskin, seconded Cllr Bailey – all in favour.

- 146 22/23 To consider and approve qtrly payments over £100 – Qtr 1,2,3
The Clerk reported that Qtr 1 reported no payments over £100. Qtr 2 and 3 had payments allocated and these will be published on the website. It was RESOLVED to approve qtrly payments over £100 for publication. Proposed Cllr Bailey, seconded Cllr Lawson – all in favour.

ACTION: Clerk to publish Qtrly payments.

- 147 22/23 To consider and agree for Cllrs to attend GAPTC Planning Training on March 20th 2023
It was RESOLVED to agree attendance of Cllrs to GAPTC Planning Training on 20th March (virtually). Proposed Cllr Lawson seconded Cllr Bailey – all in favour.

- 148 22/23 To consider and agree to set up Direct Debit for website and office 365 support. The Clerk reported that as monthly payments are required it would be a lot simpler to arrange for this payment to be made by Direct Debit. It was RESOLVED to set up Direct Payment with Bulldog website. Proposed Cllr Baskin, seconded Cllr Bailey - all in favour.

ACTION: Clerk to set up direct debit payments

- OTHER MATTERS
149 22/23 To consider and agree the following documents for 2022/23 (e-mailed):-
- Financial Regulations
- Financial Risk Register
- Code of Conduct
All three documents had been circulated prior to the meeting. Cllr Bailey as the lead Cllr for financial issues reported that he had no issues with either of the financial documents. The Code of Conduct had been discussed some time ago but had not been formerly approved. It was RESOLVED to approve all three of the above documents. Proposed Cllr Lawson, seconded Cllr Bailey – all in favour.

ACTION: Clerk to publish procedural documents on the website.

- 150 22/23 To consider and agree publication of information relating to the role of Councillor and the function of a parish councils relating to the forthcoming elections.
It was RESOLVED to publish information relating to the forthcoming elections in May 2023. Proposed Cllr Lawson, seconded Cllr Fenton – all in favour.

ACTION: Clerk to publish details on the website

- 151 22/23 To consider and agree the nomination and designation of village volunteers to take on roles in the following areas:- Trees
- River Leach
 - Mowing

This matter was debated and whilst it was agreed that seeking a volunteer to act as River Warden was warranted, the other categories, trees and mowing was not necessary. The Clerk presented reasons for this, which related to availability of professionals who could guide on tree matters and also the recently set up SLA with a grasscutting contractor, which would not require any further intervention. It was therefore RESOLVED to seek out interested people who would be willing to act as a River Warden. Proposed Cllr Lawson, seconded Cllr Ivey – all in favour. ACTION: Cllrs to seek volunteer to act as River Warden and to seek guidance from E.A.

- 152 22/23 To consider and agree date for village litter pick (11th March 2023)

It was RESOLVED to carry out litter pick on 11th March 2023. Litter picking equipment to be picked up by Cllr Lawson from Litter Pick Hub in Fairford (Community Centre).

ACTION: Cllr Lawson to pick up kit from FTC

- 153 22/23 Update on King's Coronation Big Lunch celebrations on the 7th May. See above

- 154 22/23 Update on Big Help Out Volunteer Day - 8th May Coronation Bank Holiday See 153 above.

- 155 22/23 To consider and agree actions relating to :
- Parish Pound Plot which is next to no 1 Eastleach – Cllr Baskin showed Cllrs the exact location of this plot of land. To date no one is aware of who owns the land. The Clerk to investigate this to establish ownership of the land with a view to possible registration with Land Registry.

ACTION: Clerk to check Land Registry records

- No 2 Eastleach – The Clerk to try to establish ownership of this property and is possible to establish if there are any plans for disposal. The property has been abandoned for many years.

ACTION: Clerk to try to contact the owner

- Parking concerns on EPC land outside nos. 19/20 and nos 21/22/23 damaging the verge – Further investigation is required to establish how best to deal with this matter.

The above items deferred until information is available on which to report.

- 156 22/23 Update on River/Riparian Corridor meeting with riparian landowners and FWAG A meeting to be arranged with landowners, FWAG and new representative from the EA and river warden when appointed.

157 22/23 To consider and agree to investigate possibility of installing an EV charging point, location and cost.
Deferred to next meeting.

158 22/23 To consider and agree a Parish Market Research Survey.
A draft survey was circulated and duly amended by Cllr Baskin. The intention is that the survey when approved will be sent to all households in the village to better understand what villagers want. Suggestions for other items to consider are to be included (litter bins, litter). District Cllr Andrews suggested that this is brought to the attention of GRCC who can help with collating survey results. It was RESOLVED to amend the document re-circulate and to contact GRCC for guidance on how best to collect and collate data. Proposed Cllr Lawson, seconded Cllr Ivey – all in favour.

ACTION: Cllr Baskin to amend document and Clerk to contact GRCC.

159 22/23 To consider and agree to obtain quotes for work to repair bus stop roof.
The bus stop roof is in need of repair. It was RESOLVED to obtain quotes.
Proposed Cllr Baskin, seconded Cllr Lawson – all in favour. ACTION: Cllr Lawson & Cllr Bailey to obtain quotes.

160 22/23 To consider and agree to purchase replacement noticeboards. Debate ensued regarding whether all the noticeboards need to be replaced, following which it was RESOLVED to obtain quotes. Proposed Cllr Baskin, seconded Cllr Bailey – all in favour.

ACTION: Cllr Baskin to obtain quotes for 4 noticeboards.

161 22/23 Anything the Chair considers urgent.
Cllr Lawson reported the Clean & Green team were looking to replace the sign for the Village Hall.

162 22/23 To consider and agree date of next meeting – 12th April 2023

There being no further business the meeting closed at 8.30pm

Chairman.....

Date.....